

1. **Call to Order:** The Lake Highlands Improvement District Corporation (LHIDC) meeting was called to order by Vice President Scott Carlson at 7:33 a.m. Secretary Allison Griffin determined a quorum was present.

Present:

Scott Carlson, Vice President
Allison Griffin, Secretary (by phone)
Robert Gantt, Treasurer
Staci Bowen, Assistant Treasurer
Tommy Bailey, Human Resources (by phone)
Andrew Harris
Clay Harris
Graham Irvine
Mike Rosamond
Dawn Waye (by phone)
Vicky Taylor, LHIDC Executive Director
Danny Williams, LHIDC Public Safety Coordinator
Vasavi Pilla, City of Dallas

Not present: Dorinda Cavender, Michelle Pitsenberger

2. **Approval of Minutes:** The board reviewed the minutes of the October 17, 2023 board meeting.
Mike Rosamond moved to accept minutes as presented; Graham Irvine seconded. The board approved.
3. **New Board Member:** Clayton Harris "Clay" was introduced, he is with JAH Realty and will succeed Graham Irvine on the board. **Mike Rosamond moved to approve Clay, Graham Irvine seconded. Motion passed.**
4. **2024 Budget Overview:** Vicky provided an overview of the service plans and coordinating budgets; percentages won't change much, but dollar amounts will change. Board discussed various aspects of the proposed budgets.
 - **LHPID** saw an 18% increase in assessments year-over-year. City kept \$43k+ as retainage. Year-end fund balance is always an estimate because it is reported to the City in August. Public Safety is 45%, Improvements are 33%, Promotion at 6%, Admin at 15%, plus Audit and Insurance
 - **NLHPID** saw a 14% increase in assessments year-over-year. City kept \$26k. public Safety is 54%, Improvements 23%, Promotion is 6%, Admin is 14%, plus Audit and Insurance.
 - **Allison Griffin moved to approve both budgets as presented. Dawn Waye seconded. The motion passed unanimously.**

5. **PID Reports:** Vicky Taylor and Danny Williams

Public Safety

- **ENP Officers and Security Meetings:** LHPID/NLHPID ramping up ENP patrols in hot spots to address assaults, robberies, car thefts, and coordinating to ensure we have manpower in the right areas. Still advertising for additional ENP officers. Working with NPO and property owners to ensure criminal trespass signage and open carry signage are posted and up to date. Also working with Dallas Office of Homeless Solutions to address homeless encampments. Overall crime numbers are down a bit.
- **Forest-Audelia Focus:** Working on collaborative efforts with DPD, ATF, Community Prosecutor, DEA, Office of Homeless Solutions, DART, Parks & Recreation, Crime Prevention Unit (new city division spun off from Code Enforcement), Project Safe Neighborhood, Dallas County Sheriff's Office, etc. to utilize and coordinate all resources to address homeless encampments, loitering, theft/robbery, crime prevention.

- **Crime Reports and ENP Updates:** LHPID/NLHPID ramping up ENP patrols in hot spots to address assaults, robberies, car thefts and coordinating to ensure we have manpower in the right areas. Overall numbers are down.
- **Community N Cops Program:** LHPID/NLHPID continuing to host public safety and community engagement events at apartment communities, in partnership with DPD Northeast, Project Safe Neighborhood Team, District Attorney’s Community Prosecution, City of Dallas Parks & Rec, Community Courts, Dallas Integrated Public Safety and WIC, DART Police, Feed Lake Highlands, RISD, Women Purpose Ministries and corporate sponsors. Tomorrow at Northstar Apartment Community.

NLHPID Renewal: Staff is working with the City of Dallas on the NLHPID renewal process, have finalized petition for renewal to present to property owners in early- to mid-December. Working with Ginger Greenberg to finalize promotional materials, newsletter and social media. Vicky will share the package with the board once finalized. Also *Greet Lake Highlands* magazine has approached Vicky to do a story about the PIDs.

Beautification and Improvement

- **Transportation Box Art Wraps:** Art Committee selected final butterfly-themed design and forwarded to City of Dallas Transportation Department, which has been approved to be installed before year end. Working on nature-themed designs for other boxes in both PIDs, with goal of installing at least one additional box wrap in next year.
- **Skillman Corridor Master Plan:** Continuing to work on funding plans for landscape, irrigation, sidewalks and lighting. Working on Green Ribbon application with Public Works Department and presented informational overview to Skillman TIF board in early November, which was well received. Also working to educate new board members and city staff about the vision and plans, as the Skillman signature bridge nears completion.
- **Forest-Audelia Project:** Continuing to work on the Forest-Audelia Project and Skillman Master Plan needs and to identify potential funding sources.
- **Watercrest Park:** LHPID is working with Parks & Rec on signage for Watercrest Park and working on plant replacement in LHTC public spaces.

Community Engagement

- **Trunk or Treat:** Huge turnout, gave out 4,000 wrist bands. About 50 trunks participated and handed out candy.
- **Light Up the Highlands:** Finalizing plans with LHJWL to light up LHTC and Kingsley Square on November 26, with plans to expand lights to more areas in the PID in future years.
- **Hope for the Holidays:** Organizing toy drive through December 9 in partnership with DPD. Trying to give away 3,000 toys to kids in the community.
- **Holiday on Forest:** Will take place at Forest-Audelia on December 16

6. Financial Report: The board was presented with the following financial records for review and discussion.

• Balance Sheet		
• Budget vs. Actual		
• Budget vs. Actual: Year-To-Date		
• Bank Balances: as of November 15, 2023		
• LHPID Sponsorship: \$ 6,820.71		
LHPID Assessments: \$142,280.54	North LHPID Assessments:	\$193,337.73
LHPID Operating: \$118,025.68	North LHPID Operating:	\$103,768.75
LHPID Savings: \$454,787.62	North LHPID Savings:	\$235,477.18
LHPID Total: <u>\$715,093.84</u>	North LHPID Total:	<u>\$532,583.66</u>

7. Upcoming Dates of Interest:

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| • November 26, 2023 from 4-6p | Light Up the Highlands @ LHTC |
| • December 9, 2023 from 11-1 p | Hope for the Holiday @ 8676 Skillman Street |
| • December 16, 2023 from 11-1p | Holiday on Forest@ 9759 Forest Lane |
| • January 26, 2024 from 7:30-9a | January Board Meeting (virtual) |

Scott Carlson adjourned the meeting at 8:58 a.m.

Respectfully submitted,

Allison Griffin
LHIDC Secretary