



1. Call to Order: The Lake Highlands Improvement District Corporation (LHIDC) meeting was called to order by Vice President Scott Carlson at 7:33 a.m. Secretary Allison Griffin determined a quorum (6 board members) was present.

Present:

- Scott Carlson, Vice President
Allison Griffin, Secretary
Robert Gantt, Treasurer
Clay Harris
Mike Rosamond
Dawn Waye
Vicky Taylor, LHIDC Executive Director
Danny Williams, LHIDC Public Safety Coordinator
Tina Cox, LHIDC
Joseph Nava, City of Dallas

Not present: Dorinda Cavender, Tommy Bailey, Staci Bowen, Andrew Harris, Michelle Pitsenberger

2. Approval of Minutes: The board reviewed the minutes of the November 17, 2023 board meeting. Mike Rosamond moved to accept minutes as presented; Dawn Waye seconded. The board approved.

3. Financial Report: The board was presented with the following financial records for review and discussion.

- Balance Sheet
Budget vs. Actual
Budget vs. Actual: Year-To-Date
2023 Unused Funds
2024 Budget Overview
Bank Balances: as of January 25, 2024
LHPID Sponsorship: \$4,868.28
LHPID Assessments: \$52,280.54
LHPID Operating: \$329,328.07
LHPID Savings: \$377,207.75
LHPID Total: \$758,816.36
North LHPID Assessments: \$41,341.84
North LHPID Operating: \$45,984.18
North LHPID Savings: \$316,479.76
North LHPID Total: \$403,805.78

Vicky led a detailed discussion about 2023 unused funds for both PIDs:

- LHPID has \$483,126.53 in unused cash from 2023. \$377,207.75 is already allocated for previously-approved capital improvement projects, which leaves \$105,918.78 in unused cash available to be allocated.
NLHPID has \$394,740.65 in unused cash from 2023, with \$316,479.76 already allocated for previously-approved capital improvement projects. This leaves \$78,260.89 in available unused cash that can be allocated.

The board reviewed previous motions and approvals for capital improvements and discussed possible allocations for the 2023 unused cash. The board also reviewed the 2024 budgets for both PIDs, as approved at the November 2023 meeting. The board will vote on allocations of the 2023 unused cash during its February meeting.

4. PID Reports: Danny Williams and Vicky Taylor

Public Safety Report

- ENP Officers and Security Meetings: LHPID/NLHPID ramping up ENP patrols in hot spots to address crime and ensure we have manpower in the right areas. Most common crime during the holidays was car theft. Danny reported that two longtime DPD leaders will be returning to oversee patrols in both PIDs. Still advertising for additional ENP officers. PIDs working with property owners and managers to share videos from contract security to ensure coordination with DPD. Next law enforcement partners meeting will be February 15, with DPD, DART, Parks & Rec, Project Safe Neighborhood, RISD, Community Prosecution, Code Enforcement and the PIDs. First quarterly security meeting with property owners and managers will take place in April.
Crime Reports and ENP Updates: DPD is working on 2022 vs. 2023 crime stats by early February – PIDs will share with prop owners and managers. Data will include property-specific data.

- **Forest-Audelia Focus:** Met with all property owners at Forest-Audelia intersection in 2023 and are beginning bimonthly meetings to share information, provide crime updates and beautification plans. Aldi is becoming involved with efforts to reduce crime in the area. NLHPID is continuing to work on collaborative efforts with DPD, ATF, Community Prosecutor, DEA, Office of Homeless Solutions, DART, Parks & Recreation, Crime Prevention Unit (new city division spun off from Code Enforcement), Project Safe Neighborhood, Dallas County Sheriff's Office, etc. to utilize and coordinate all resources to address homeless encampments, loitering, theft/robbery, crime prevention.

Beautification and Improvement

- **Landscapes:** LHPID worked on plant replacement in LHTC public spaces, and the trees planted in the medians along Skillman seem to have survived the winter.
- **Skillman Corridor Master Plan:** Continuing to work on funding plans for landscape, irrigation, sidewalks and lighting. Working on Green Ribbon application with Public Works Department, Kimley Horn and Councilmember Kathy Stewart. Met with TXDOT and City staff members to finalize color scheme for hardscapes associated with the new Skillman signature bridge, which will be complete Fall 2024. These hardscape color schemes will be used throughout the PIDs as part of the master plan.
- **Transportation Box Art Wraps:** Art Committee selected final butterfly-themed design and forwarded to City of Dallas Transportation Department, which has been approved to be installed in the near future. Working on nature-themed designs for other boxes in both PIDs, with goal of installing at least six additional box wraps in 2024.
- **Skillman Corridor Master Plan:** Continuing to work on funding plans for landscape, irrigation, sidewalks and lighting. Working on Green Ribbon application with Public Works Department and presented informational overview to Skillman TIF board in early November, which was well received. Also working to educate new board members and city staff about the vision and plans, as the Skillman signature bridge nears completion.
- **Forest-Audelia Project:** Continuing to work on the Forest-Audelia Project and Skillman Master Plan needs and to identify potential funding sources from City, County and others. Aldi is going to install art on their big wall, and Mr. Kahani has agreed to support beautification efforts around his properties.

Community Engagement

- **Monthly Newsletter:** Have launched monthly newsletter: "Learn, Love, Live in Lake Highlands" to connect members of the community and raise awareness about updates, events and opportunities.
- **Light Up the Highlands:** LHPID partnered with LHJWL to light up LHTC and Kingsley Square on November 26, with a tremendous turnout from the community. LHPID plans to expand lights to more areas in future years.
- **Hope for the Holidays:** PIDs partnered with DPD on annual toy drive in December 9, which gave away 3,000 toys to kids in the community.
- **Holiday on Forest:** NLHPID hosted a very successful event at Forest-Audelia on December 16, with a terrific turnout and strong participation from community partners.
- **Meetings in 2024:** Both PIDs are already scheduling a number of meetings with property owners and managers, as well as community partners for a strong start to the new year.

NLHPID Renewal: Vicky has been working 1:1 with property owners to secure approval for the NLHPID 10-year renewal process, since petitions went out in December. She reported that everything is going well and NLHPID nearly has enough signatures to meet the required 60% for both property values and land area, but she asked the board to consider removing one of the proposed expansion areas.

The board reviewed the current NLHPID map, along with the previously-approved potential expansion areas and discussed options. Scott Carlson moved to remove the proposed expansion labeled in orange from the northern-most part of the boundaries; Allison Griffin seconded the motion. The board approved.

5. **Upcoming Dates of Interest:**

- February 15, 2024 @ 2:00 p.m. Law Enforcement Task Force Meeting
- February 23, 2024 @ 7:30 a.m. February LHIDC Board Meeting (In-Person)

Scott Carlson adjourned the meeting at 8:52 a.m.

Respectfully submitted,

Allison Griffin
LHIDC Secretary