



1. Call to Order: The Lake Highlands Improvement District Corporation (LHIDC) meeting was called to order by Vice President Scott Carlson at 7:34 a.m. Secretary Allison Griffin determined a quorum was present.

Present:

- Scott Carlson, Vice President
Robert Gantt, Treasurer
Allison Griffin, Secretary
Tommy Bailey
Clay Harris
Michelle Pitsenberger
Mike Rosamond
Dawn Way
Vicky Taylor, LHIDC Executive Director
Danny Williams, LHIDC Public Safety Coordinator
Joseph Nava, City of Dallas

Not present: Dorinda Cavender, Staci Bowen, Andrew Harris

2. Approval of Minutes: The board reviewed the minutes of the January and February board meetings. Dawn Way moved to approve minutes as presented; Michelle Pitsenberger seconded. The board approved.

3. Allocation of 2023 Unspent Funds:

Vicky reviewed plans for the 2023 unused funds for both PIDs, as presented at the February board meeting:

- LHPID has \$483,126.53 in unused cash from 2023. \$377,207.75 is already allocated for previously-approved capital improvement projects, which leaves \$105,918.78 in unused cash available to be allocated.
NLHPID has \$394,740.65 in unused cash from 2023, with \$316,479.76 already allocated for previously-approved capital improvement projects. This leaves \$78,260.89 in available unused cash that can be allocated.

Following discussion, Mike Rosamond moved to allocate LHPID and NLHPID unused funds toward recommended future capital projects as presented, Dawn Way seconded the motion, the board approved.

4. Financial Report: The board was presented with the following financial records for review and discussion.

- Balance Sheet
Budget vs. Actual
Budget vs. Actual: Year-To-Date
LHPID Audit Report
Bank Balances: as of March 21, 2024
LHPID Sponsorship: \$4,171.85

Table with 2 columns: LHPID Financials and North LHPID Financials. Rows include Assessments, Operating, Savings, and Total.

*NOTE: Both PIDs received large lump-sum assessments from the City of Dallas in March.

5. PID Reports: Vicky Taylor and Danny Williams

Audit Report: Vicky reported receipt of the annual LHPID audit report, which is submitted by both PIDs to the City of Dallas each year as part of the PIDs' compliance and reporting requirements, and the report was good. The audit report was sent by email to board members for their review. The NLHPID audit report should be received soon; it will also be shared with the board.

NLHPID Renewal: Vicky provided an update on the NLHPID 10-year renewal process. The renewal petition was submitted with 80% of the property value and 70% of the land area in the expanded NLHPID, comfortably exceeding the minimum 60% threshold requirement for both. The city has validated the petition, and it will be presented April 1 to

Dallas Economic Development and April 22 to the Dallas City Council, which will vote in May. Vicky will begin working on the Management Agreement in May.

Public Safety:

- **February Crime Stats:**
 - LHPID had 43 offenses, including 21 car thefts, 1 robbery, 2 assaults plus some burglaries and criminal trespassing. Trends were better in February.
 - NLHPID had 45 offenses, including 19 car thefts, 5 arrests for criminal mischief, 3 burglaries, 10 drug arrests, but no robberies or assaults. Trends were better in February.
 - Danny shared crime stats with individual property owners and managers and invited their feedback. Among the top concerns: homelessness, loitering, vagrancy, violent crime.
- **Crime Watch Meetings:** LHPID/NLHPID coordinated individual crime watch meetings with specific properties on March 6 and March 20 to discuss their concerns and to recommend solutions and best practices.
- **All Property Managers Meeting:** Hosted a well-attended meeting on March 7 to share information and best practices related to dealing with the homeless population and to invite continued collaboration among property managers, PIDs, DPD, and other local, state and federal agencies working to reduce and prevent criminal activity.

Beautification and Improvement

- **LBJ East Project:** New signature bridge is still on schedule to open in Fall 2024. Working on stamped concrete color and design and will schedule a Landscape Committee meeting in early April to discuss further.
- **Skillman Corridor Master Plan:** Working with Dallas Public Works on plans to install stamped concrete for crosswalks to align with the colors and designs being used on and around the signature bridge. This will be on agenda for Landscape Committee but may have funds available through the city and county to complete hardscapes at Skillman and Walnut Hill. Also expect to hear back soon regarding the Green Ribbon application.
- **Forest-Audelia Master Plan:** Reviewed and discussed Forest-Audelia Project Master Plan and design proposal being worked on by Kimley-Horn. Next step is to have a draft ready to present to nearby property owners.

Community Engagement

- **Social Media:** Continuing to generate good traffic
- **Monthly Newsletter:** "Learn, Love, Live in Lake Highlands" to connect members of the community and raise awareness about updates, events and opportunities.
- **D10 Community Meeting:** PIDs participated in this meeting hosted March 10 by Council Member Stewart

6. Upcoming Dates of Interest:

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| • March 30, 2024 @ 11:00 a.m. | Eggstravaganza |
| • April 9, 2024 @ 12:30 p.m. | All Apartment Security Company Meeting |
| • April 13, 2024 @ 11:00 a.m. | LHIDC/DPD Community Shredding Event |
| • April 25, 2024 @ 5:00 p.m. | Movie Night with DPD |
| • April 26, 2024 @ 7:30 a.m. | April LHIDC Board Meeting |
| • April 27, 2024 @ 11:00 a.m. | Teen Job Fair |

Allison Griffin moved to adjourn the meeting, and Dawn Waye seconded the motion. Scott Carlson adjourned the meeting at 8:52 a.m.

Respectfully submitted,

Allison Griffin
LHIDC Secretary