



Lake Highlands  
Improvement District,  
Corp.  
8676 Skillman Street  
Dallas, TX 75243

## LHIDC Board Meeting

### Meeting Agenda

February 28, 2025

Allison Griffin, President	Y	Tommy Bailey, Human Resources	Y	Staci Bowen, Treasurer	Y	Scott Carlson, Vice President - Y
John Gillespie	Y	Andrew Harris	Y	Clay Harris	Y	Adam Mitchell, Secretary - Y
Michelle Pitsenberger	N	Mike Rosamond	Y			
Tina Cox	Y	Vicky Taylor	Y	Danny Williams - Y		Joseph Nava - Y

1. Call Meeting to Order - 7:31am (We have a quorum) by Allison
2. Approve Minutes
  - a. January 26, 2025 Meeting - no questions (Allison motion to approve/Mike 2nd: Motion Approved)
3. 2024 Unused Funds (page 4 & 5)

### Item(s) Requiring Vote: Quorum – majority of the directors (6 of 11 needed)

Motion:

1. Move to allocate the 2024 LHPID unused money to include;
  - a. \$50,000.00 for Gateway Bridge Signage,
  - b. \$247,255.61 for Skillman Master Plan - question about what the funds are for and the process of Tiff funds for the future
  - c. \$25,000 for Pegasus Lighting Project
  - d. \$50,000 for Watercrest Park sign
  - e. \$40,000 for security cameras - question about how the Flock camera process works
  - f. \$20,000 to be Re-Allocate from 50/50 Project to security camera

**Unused Funds LH PID: Move by Tommy 2nd by Andrew - Items A-F to approve; Motion Approved**

2. Move to allocate the 2024 North LHPID unused money to include;
  - a. \$30,000.00 for Gateway Bridge Signage,
  - b. \$53,897.81 for Skillman/Forest/Audelia Master Plan
  - c. \$30,000 for security cameras
  - d. \$40,000 for Forest Audelia Park sign

**Unused Funds NLH PID: Move by Andrewy 2nd by Clay - Items A-D to approve; Motion Approved**

3. Mike Rosamond moved that the Lake Highlands Public Improvement District (LHPID) fund the preparation of design and construction documents by Kimley Horn, up to the budgeted amount of \$119,900, for streetscape improvements in the medians and behind the curbs of Skillman Street between Church Road and Sedgwick Drive, as part of the Skillman Corridor Master Plan. Rowland Jackson seconded the motion. The Landscape Committee voted unanimously to bring the recommendation forward to the LHIDC board of directors.

*Discussion on the overall scope of the project. A question regarding the survey cost was discussed by the group. Another question regarding the oversight of construction - City of Dallas will oversee construction. The PID will be involved to ensure the design and construction adheres to the approved construction plan.*

*Allison - Motion to Approve; Motion Approved*

4. Financial Report:
  - a. Balance Sheet:
  - b. Budget vs. Actual:
  - c. Budget vs. Actual: Year-To-Date;

### Helpful Information & Legend

LBJ East Website  
Social Media  
LHPID Assessments  
North LHPID Assessments  
Document attached

\$1,379,153.00  
\$1,034,623.00

635east.com  
Facebook @lakehighlandspid, Twitter @Lakehighlandspid & Instagram @LHPID  
7% increase  
38% increase

d. Bank Balances: as of February 27, 2025  
 e. LHPID Sponsorship: \$3,887.23  
     LHPID Assessments: \$1,501,963.08  
     LHPID Operating: \$36,550.34  
     LHPID Savings: \$377,331.40  
     LHPID Total: \$1,915,844.82

North LHPID Assessments: \$1,127,994.81  
 North LHPID Operating: \$34,183.91  
 North LHPID Savings: \$301,479.76  
 North LHPID Total: \$1,463,658.48

## 5. PID Reports: Vicky Taylor

### a. PID Reports

*General and Liability Ins have now been combined into Commercial Insurance for both going forward. Question about deductibles? Discussion about quarterly reports. Management agreement was signed by Allison. An offer was made on the new position - project manager, should know by the next board meeting about the candidate.*

*March 6th - meeting with Flock in attendance; several other committee meeting details were discussed by Vicky.*

*Discussed the Road survey between Forest/75 through Forest/Audelia*

*Tomorrow Watercrest Park will be under the PID's care*

## 6. PID Reports: Danny Williams

### a. Public Safety

*Discussed struggles to fill officer hours for the month. Discussed crime stats. DFZ areas discussed and the heightened penalties if arrested for drugs. Discussed upcoming meetings and plans to handle Spring Break with enough officer hours. Discussed possibility of holding a Flock camera event to gain exposure and inform the communities about how they work.*

## 7. Upcoming Dates of Interest:

March 6, 2025 @ 12:30p  
 March 28, 2025 @ 7:30a

All Property Manager Meeting  
 March LHIDC Board Meeting

Meeting adjourned at 8:34am by [Allison Griffin](#)

### Helpful Information & Legend

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Social Media		Facebook @lakehighlandspid, Twitter @Lakehighlandspid & Instagram @LHPID
LHPID Assessments	\$1,379,153.00	7% increase
North LHPID Assessments	\$1,034,623.00	38% increase
Document attached		